



This form must be typed. Use Adobe Reader or Chrome to fill out form and then "print to PDF" for a saved copy. Email the completed form per instructions on page 3.

Full Name:
Ole Miss ID Number:
Ole Miss E-mail: @go.olemiss.edu
Alternate E-mail:

Information about the Degree you are seeking:

BE, BS General, BSBME, BSCE, BSCS, BSCHE, BSEE, BSCpE, BSME, BSGE, BSGeol
Required for BE, BS General, BME, ChE, and EE
Declare your degree emphasis:
UM Catalog Year to certify your degree:
Find this information in your Degree Audit.
Your department secretary can officially update the year if needed.
Are you a CME student? Yes No
Graduation Term: December 2020, May 2021, August 2021
Application due by: 9/21/2020, 11/9/2020, 11/9/2020

For candidates in any of the three graduation terms above, do you plan to walk in Commencement on 5/8/2021? Yes No

Have you completed an Engineering Co-Op, Internship, or Undergraduate Research?
If yes, provide the following:
Company/Program:
Location:
Employment dates:

Did you request any course substitutions from your Department Chair? If so, please list specific course substitutions by name and course number. Attach documentation if necessary:

Table with 2 columns: Required Course, Substitute Course

- I have declared an optional minor in MyOleMiss. Minor:
I will have completed at least 12 of my last 21 hours in residence at the University of Mississippi.
I will have earned at least 25% of my degree in residence from the University of Mississippi.
I will have earned at least 30 credit hours in residence from the UM School of Engineering

The following should be completed based on earned grades plus estimated grades in final coursework.

- (1) **Overall GPA** (on all coursework attempted at all institutions of higher education attended)  
See Degree Audit for this information. \_\_\_\_\_
- (2) **Resident Cumulative GPA** (on all coursework attempted at the University of Mississippi)  
See Degree Audit or UM transcript for this information. \_\_\_\_\_
- (3) **School of Engineering GPA** (highest grade earned in all required course work from BME, CE, ChE, C-OP, CpE, CSCI, EE, ENGR, GE, GEOL, MANF, ME)  
Student should calculate this. Total points / total attempted hours from all domestic degree-applicable coursework in the School of Engineering and domestic equated transferred degree-applicable coursework. \_\_\_\_\_

In table below, list all courses shown as incomplete in Degree Audit at the time of submission of this degree application.

**NOTE: It is your responsibility as the graduation applicant to address any deficiencies before submitting this application to your department. See your advisor if you have questions.**

| PLANNED OR IN PROGRESS<br>COURSEWORK<br>Fall 2020 | PLANNED OR IN PROGRESS<br>COURSEWORK<br>Spring 2021 | PLANNED OR IN PROGRESS<br>COURSEWORK<br>Summer 2021 |
|---------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
|                                                   |                                                     |                                                     |
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**Dean’s Office Preliminary Review**

Based on information provided herein, is degree application complete and approved for final review in the graduation term as stated?

Dean’s Office Reviewer,  
Comments, Date of  
Diploma Authorization:

Approved       Not Approved

For approved degree applications, **Diploma Authorization** will be granted in MyOleMiss by the Dean’s Office. Students will receive an email to complete a university survey and their official on-line **Diploma Application**. A one-time \$50 diploma fee will be charged to student’s bursar bill.

Students, you should submit this completed School of Engineering Degree Application as a **PDF document** (print to PDF) by email to the following four locations: (1) your advisor, (2) the chair of your department, (3) the administrative assistant of your department, and (4) **engineer@olemiss.edu**.

When your Chair approves your degree application, the Dean's Office will authorize your UM Diploma Application in MyOleMiss.

## Confirmation of Degree

### Student Applicant:

*I certify this application is accurate and complete to the best of my knowledge.*

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*Student's typed full name above will serve as signature.*

### Approval by Faculty Advisor:

*I have reviewed the application and based on the information stated, I believe this student is on-track to meet graduation requirements as planned.*

***Advisor should record approval in Degree Audit notes.***

### Approval by Department Chair:

*I have authorized and entered in Degree Audit approved substitution courses, verified departmental requirements, reviewed GPA's (flagging anything of concern), and considered planned coursework. I believe this student is on-track to meet graduation requirements as planned.*

***Chair should record approval in Degree Audit notes.***

### Approval by Engineering Dean's Office:

*Dean's Delegates have verified that all catalog requirements have been fully satisfied.*

***Dean's delegate should record approval in Degree Audit notes.***

### Latin Honors (based on both final overall and resident GPA):

- No Latin Honors (2.00 to 3.49)
- Cum Laude (3.50 to 3.74)
- Magna Cum Laude (3.75 to 3.89)
- Summa Cum Laude (3.90 to 4.00)

**If degree requirements are not met, an explanation and corrective action plan should be recorded in degree audit notes.**